



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **June 5, 2018**

The meeting was called to order at 12:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 05/15/2018

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on May 15, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180605.01

POLICE DEPARTMENT

Chief Fisher reported that Ron Clark will be graduating from the FBI National Academy which is a great leadership learning opportunity. On Monday, June 11th at 2 pm, four new officers will be taking the oath of office. All are invited to attend.

FIRE DEPARTMENT

Chief Warren requested approval to hire a new firefighter due to the recent retirement of Firefighter Durban.

Approval of Conditional Offer of Employment Ecimovich

Motion by Mr. Buck, seconded by Mr. Roberts, for approval to extend a conditional offer of full-time employment to Chloe Ecimovich effective June 25, 2018 contingent upon successfully passing a background check, physical exam, pre-employment drug screen, and psychological evaluation.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180605.02

CEMETERY & ROAD DEPARTMENT

Mrs. Fisher presented Robbie Thomas with a ten year service award. Mr. Thomas reported that three individuals identified on the hold list have paid for their graves. Attendance at the Memorial Day service was down a bit this year. Mr. Thomas thinks that the change in time impacted attendance. Mr. Buck thinks moving the service time up to 10 am is too early.

FISCAL OFFICE

Mrs. Miles confirmed that the 2019 Tax Budget has been forwarded to the Board. The budget hearing is scheduled for the June 19th Trustee Meeting at 6 pm.



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TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval to hire two Administrative Assistants to fill in for the full-time Administrative Assistant during time off. Mrs. Fisher reviewed the timeline for the 3845 Dublin Road property. She requested the Board to authorize her to notify the property owner of the forthcoming hearing and intent to remove the unsafe structure. Drug free workplace training has been completed by staff which will qualify the Township for a rebate from Ohio BWC. Last year's rebate was \$8,385. A street light is scheduled to be placed at the intersection of Cole Road and Alton Darby Creek Road. The Trilogy agreement has been signed by Chairman Earman.

Approval of Offer of Employment Regenbogan

Motion by Mr. Buck, seconded by Mr. Roberts, for approval to extend an offer to hire Denise Regenbogan as a part-time Administrative Assistant starting at \$12.00 per hour to fill in for the full-time Administrative Assistant when needed.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180605.03

Approval of Offer of Employment Hoover

Motion by Mr. Roberts, seconded by Mr. Buck, for approval to extend an offer to hire Debbie Hoover as a part-time Administrative Assistant starting at \$12.00 per hour to fill in for the full-time Administrative Assistant when needed.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180605.04

Approval to Authorize 3845 Dublin Road Owner Request

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to authorize the Township Administrator to send a notice to the property owner of 3845 Dublin Road requesting the presence of the property owner for a hearing in regards to an unsafe and structurally defective structure.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180515.05

Approval of Intent to Remove 3845 Dublin Road Structure

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of a *Resolution Providing Notice Of The Intent To Remove Structurally Defective, Insecure And Unsafe Structures Owned By Rodney W. Willis On Franklin County Parcel No. 200-001831-00, In Norwich Township, Franklin County Ohio.*

Vote: Buck-Yes Earman- Yes Roberts- Yes

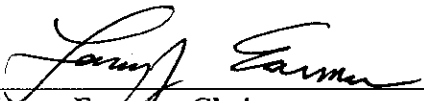
Motion passed - #180515.06

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Roberts, seconded by Mr. Buck, to adjourn from the regular meeting at 12:12 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes


Larry Earman, Chairman


Jamie Miles, Fiscal Officer