



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **August 21, 2018**

The meeting was called to order at 6:05 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS

Mrs. Miles requested to add approval of public records designee for Trustee Roberts. Mrs. Fisher requested to add a discussion regarding moving the veterans memorial monument.

PUBLIC PARTICIPATION – None

Approval of Trustee Meeting Minutes for 08/07/2018

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on August 7, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180821.03

POLICE DEPARTMENT

Chief Fisher recapped the school safety drill that took place yesterday. He recognized the team that was responsible for putting the training together. Chief Warren stated that it was a great collaboration and gave accolades to Susie Muraco and Chris Grile. Mr. Earman noted that it was an expensive exercise but a great opportunity, and much needed given the things we have seen happening within schools.

FIRE DEPARTMENT

Chief Warren requested approval to formally hire Evan Razor and to make a contingent offer to Adam Collier. He reported that he will be saying a few words at the upcoming Old Hilliardfest Run to Remember.

Approval to Appoint Firefighter Razor

Motion by Mr. Buck, seconded by Mr. Roberts, for approval to appoint Evan Razor as a full-time firefighter effective September 3, 2018 at 0800 hours.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180821.04

Approval of Conditional Offer of Employment for Collier

Motion by Mr. Roberts, seconded by Mr. Buck, for approval to extend a conditional offer of full-time employment to Adam Collier contingent upon successfully passing a background check, physical exam, pre-employment drug screen, and psychological evaluation.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180821.05

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that the stone phase of Hayden Boulevard was completed but the cape seal has been pushed back to next week due to rain.



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FISCAL OFFICE

Mrs. Miles requested to amend the 2018 Permanent Appropriations to account for the Ohio Public Works Commission funding for the Thoburn Road Project. Mrs. Miles requested to appoint a designee for public records training for Trustee Roberts.

Approval to Amend 2018 Permanent Appropriations

Motion by Mr. Buck, seconded by Mr. Roberts, for approval to amend the 2018 Permanent Appropriations to account for the addition of the Public Works Commission Fund and to add \$190,000 in appropriations bringing the 2018 Permanent Appropriations total to \$19,021,650.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180821.06

Appointment of Public Records Training Designee

Motion by Mr. Buck, seconded by Mr. Earman, to appoint Fiscal Officer, Jamie Miles, as the designee for required Certified Public Records training for Trustee Roberts for his current term.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180821.07

TOWNSHIP ADMINISTRATION

The Board presented a Proclamation to Raymond & Linda Hoetger on behalf of prostate cancer awareness. Mr. Hoetger is a 9 year survivor.

Approval of Proclamation for Prostate Cancer Awareness Month

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of a Proclamation for Prostate Cancer Awareness Month.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180821.08

Mrs. Fisher reported that Paul Ritzenthaler has requested to have the veteran's memorial monument moved to the Pavilion area. Mrs. Fisher referred Mr. Ritzenthaler to follow up with the City of Hilliard and she forwarded the details to Beth Simon. The costs to move the monument would include pouring a foundation and hiring a company to physically move the monument. Mr. Roberts stated that the City of Hilliard needs to be involved as soon as possible. Mr. Buck thinks that placing the monument at Wesley Chapel would be appropriate. He would be in support of sharing the cost to have the monument moved. Mr. Buck asked that Mr. Ritzenthaler get a ballpark figure for the cost to move the monument. In addition, Mr. Earman asked that someone follow up with the daycare to see if they are willing to give up the monument since they now own the land that the monument is currently on. Mr. Buck would like to see the four flag poles moved with the monument also.

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS

The Board agreed to schedule the next planning meeting for November 6th at 1 pm.

Motion by Mr. Roberts, seconded by Mr. Buck to adjourn from the regular meeting at 6:30 PM.

Vote: Buck- Yes Earman- Yes Roberts- Yes

Larry Earman, Chairman

Jamie Miles, Fiscal Officer