



NORWICH TOWNSHIP

**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **October 16, 2018**

The meeting was called to order at 6:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**  
**Timothy Roberts, Vice-Chairman – Absent**  
**Charles Wm. Buck, Trustee – Present**

Also Present - **Jamie Fisher, Township Administrator**  
**Jeff Warren, Fire Chief**  
**Greg Young, Assistant Fire Chief**  
**Robbie Thomas, Cemetery Sexton/Road Superintendent**  
**Jamie Miles, Fiscal Officer**

**AGENDA ADDITIONS** - None

Mr. Earman requested to add the review and approval of the Medical Mutual of Ohio quote for 2019 health coverage.

**PUBLIC PARTICIPATION** - None

**Approval of Special Trustee Meeting Minutes for 9/25/2018**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on September 25, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Absent Motion passed - #181016.01

**Approval of Trustee Meeting Minutes for 10/2/2018**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on October 2, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Absent Motion passed - #181016.02

**Approval of Special Trustee Meeting Minutes for 10/9/2018**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on October 9, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Absent Motion passed - #181016.03

**Approval of Special Trustee Meeting Minutes for 10/11/2018**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on October 11, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Absent Motion passed - #181016.04

**Approval of Special Trustee Meeting Minutes for 10/15/2018**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on October 15, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Absent Motion passed - #181016.05



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**POLICE DEPARTMENT**

Chief Fisher provided the quarterly statistical summary. He reported that there was a burglary in the 3300 block of Cemetery Road. In addition, there were a couple of OVI arrests within the Township. Thefts from vehicles continue to be common. Chief Fisher is opposed to Issue 1 that decriminalizes certain drug arrests.

**FIRE DEPARTMENT**

Chief Warren requested to promote Lieutenant Sweigart and Lieutenant Baird to the rank of Battalion Chief effective January 1, 2019. In addition, he requested to promote Firefighter Tackett and Firefighter Kever to the rank of Lieutenant effective January 2, 2019. These promotions are to the separation of service of Battalion Chief Kienzle in February 2019 and the addition of staff within 40 hour fire administration. In other matters, Chief Warren reported that Brown Township trustees discussed the rumor that Norwich Township wanted to move a fire station to Sugar Farms. The Board and Chief agreed that this was a rumor and there was no merit to the idea.

**Approval to Promote Lieutenants Sweigart and Baird to Battalion Chief**

Motion by Mr. Buck, seconded by Mr. Earman, for approval to promote Lieutenant Lamar Sweigart and Lieutenant Dave Baird to the rank of Battalion Chief effective January 1, 2019.

Vote: Buck-Yes Earman-Yes Roberts-Absent Motion passed - #181016.06

**Approval to Promote Firefighters Tackett and Kever to Lieutenant**

Motion by Mr. Buck, seconded by Mr. Earman, for approval to promote Firefighter Matt Tackett and Firefighter Tim Kever to the rank of Lieutenant effective January 1, 2019.

Vote: Buck-Yes Earman-Yes Roberts-Absent Motion passed - #181016.07

**CEMETERY & ROAD DEPARTMENT**

Mr. Thomas reported that curbs along Thoburn Road were being poured and the paving and speed humps are scheduled to be completed at the end of the week. Thoburn Road is expected to be open to the public sometime next week. The Project post meeting is scheduled for November 5<sup>th</sup>. Mr. Buck requested that a professional arborist advise where the tree plantings along Thoburn Road should be placed. The Board discussed the recent Hilliard Northwest News letter to the editor written by Thoburn Road resident, Erin McLaughlin. Mr. Buck stated that Mrs. Fisher and many others have bent over backwards for this family, he is not sure what more could be done. Mr. Earman's interpretation of the letter is that Mrs. McLaughlin is most upset that they did not relocate the road.

**FISCAL OFFICE** – Nothing to report

**TOWNSHIP ADMINISTRATION**

Mrs. Fisher requested approval to accept the renewal increase of 9.96% from Medical Mutual for employee health coverage for 2019 and 2020. Mrs. Fisher reported that the pre-bid meeting for the Pavilion Project is scheduled for this week. In addition, the Saturn Road split has been approved and the access point for the new parcel will be Schirtzinger Road only. The current parcel will maintain the Saturn Road access point, there will not be a thru road access from Saturn Road to Schirtzinger Road. In other matters, Mrs. Fisher reported that due to the recent drain leak, the basement flooring will need to be replaced at a cost of \$8,220 which will be a split expense with Hilliard. In total 10 applications have been received for the Laborer position. Phone interviews will be scheduled followed by formal interviews.



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**Approval to accept Medical Mutual Renewal Increase**

Motion by Mr. Earman, seconded by Mr. Buck, for the approval to accept Medical Mutual of Ohio's renewal increase for employee medical coverage of 9.96% for 2019 and 2020 with the 24<sup>th</sup> month being free.

Vote: Buck-Yes Earman- Yes Roberts- Absent

Motion passed - #181016.08

**TRUSTEE-OLD BUSINESS**

The Board discussed the need for a crosswalk at Leap Road for access to the new library. Mr. Buck would like to see the City extend the sidewalk along Leap Road from Tharp school and add a much need crosswalk for direct access to the new road to access the library from Leap Road.

**Approval to Request a Leap Road Crosswalk**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval to petition the City of Hilliard to add a crosswalk with signal at Leap Road and Mount Laurel Road for safe access to the library.

Vote: Buck-Yes Earman- Yes Roberts- Absent

Motion passed - #181016.09

**TRUSTEE-NEW BUSINESS** - None

Motion by Mr. Buck, seconded by Mr. Earman to adjourn from the regular meeting at 6.25 PM.

Vote: Buck- Yes Earman- Yes Roberts- Absent

**Larry Earman, Chairman**

**Jamie Miles, Fiscal Officer**