



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **June 6, 2017**

The meeting was called to order at 12:00 pm by Chairman Chuck Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**  
**Larry Earman, Vice-Chairman – Present**  
**Timothy Roberts, Trustee – Present**

Also Present - **Jamie Fisher, Township Administrator**  
**Jeff Warren, Fire Chief**  
**Greg Young, Battalion Chief**  
**Robbie Thomas, Cemetery Sexton/Road Superintendent**  
**Jamie Miles, Fiscal Officer**

**AGENDA ADDITIONS**- None

**PUBLIC PARTICIPATION**- None

**Approval of Trustee Meeting Minutes for 05/16/17**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on May 16, 2017.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #170606.01

**POLICE DEPARTMENT**

In reflecting on the recent police memorial ceremony, Chief Fisher stated that is has been a challenging year, the department and community continue to heal, and the support is greatly appreciated. He reported that a search warrant executed for 5982 Timberbrook netted two arrests and a significant amount of drugs. HPD will continue to monitor the home. There was a burglary reported off of Renner Road that happened in April. The garage door was left open. Mr. Buck asked what type of enforcement can happen in a roundabout. Chief Fisher stated that for traffic citation, a charge of failure to yield is applicable. Folks must yield to all traffic in a roundabout not just traffic in the outside lanes. Chief Fisher hopes that the current study will generate information that can be used to better prepare people for navigating the roundabouts.

**FIRE DEPARTMENT**

Chief Warren requested approval to place the old Pumper and Patches on GovDeals with a minimum bid of \$150. Trustee promotional interviews are scheduled for June 20<sup>th</sup> and June 21<sup>st</sup>. Through the first 150 days, runs are up 201 in comparison to last year. Chief Warren reviewed the data to better understand the increase in runs but there was nothing indicative. His best guess is an aging population is driving an increase in runs. He confirmed that one (EMS) vehicle can sustain about 2,000 runs per year. Mr. Buck reported that a resident recently shared with him that the resident was saving \$60 a year on their homeowner's insurance due to the Fire Department's ISO (2/2A) rating. Mr. Buck requested Chief Warren to come up with a way to get the ISO information out to our residents. Mr. Earman reminded Chief Warren that there are legislative reporting requirements related to the Sturbridge tax abatement. We want to make sure that we are accurate in our reporting.

**Approval to Place Pumper & Patches on GovDeals**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval to place the old Pumper and Patches on GovDeals with a minimum bid of \$150.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #170606.02



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**CEMETERY & ROAD DEPARTMENT-**

Mr. Thomas reported that the AEP easement is resolved and that burial can take place up to the easement but not under the easement line. There will be a 12 foot strip between any burials and the easement line. He reported that initial quotes indicate that the storage building will exceed \$50,000. The Board directed Mr. Thomas to work with Mrs. Fisher to place the project out for competitive bid. Mr. Thomas reported that the Hayden Boulevard road project will require a topcoat process at an additional cost of \$30,000. He has funds available in his budget to cover this cost. He will submit a quote for approval at the next meeting. Mr. Buck recommends getting ¾ to 1 inch roofing ballast rock to place between the back of the office building and fence. In addition, the office building needs painted. Mr. Thomas confirmed that this is planned for this year, staff will do the painting. The striping at Fire Station 83 will be completed this week. Mr. Buck is meeting with Mark Mullenax from the Franklin County Engineers Office to come up with specs for the concrete replacement at Station 83.

**FISCAL OFFICE**

Mrs. Miles reported that the 2018 Fiscal Budget Hearing is scheduled for June 20<sup>th</sup> at 6:00 pm.

**TOWNSHIP ADMINISTRATION**

Mrs. Fisher requested to declare the following property nuisances. She noted that 3344 Ridgewood Drive is a second offense and will have four days to correct. Mrs. Fisher commended Mr. Thomas and his staff for a beautiful Memorial Service. She also reported that the Cemetery staff has completed the memorial boulder placement project out in front of the Safety Services Building. A dedication ceremony will be forthcoming.

**Approval to Declare 1358 Spindler Road a Nuisance**

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval to declare 1358 Spindler Road a nuisance property due to vegetation and debris.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #170606.03

**Approval to Declare 3344 Ridgewood Drive a Nuisance**

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval to declare 3344 Ridgewood Drive a nuisance property due to vegetation and debris.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #170606.04

**TRUSTEE-OLD BUSINESS-** None

**TRUSTEE-NEW BUSINESS**

The Board discussed the donation to the Franklin County Agricultural Society for the July 4<sup>th</sup> preparation. Mr. Roberts would like some clarification on what the money is being used for. Mr. Earman asked why do we keep making the donation. According to Mr. Buck two years ago, the Hilliard Education Foundation did not fulfill their responsibilities to organize the parade but kept the money. So the Agricultural Society asked to take on the role. The City of Hilliard initially wanted a four year contract but nothing has been signed. Questions were raised by Tracy Bradford about the Agricultural Society obtaining an insurance waiver. The process has proved too cumbersome. Mr. Roberts asked for clarification on what Hilliard is providing in exchange for their role in organizing



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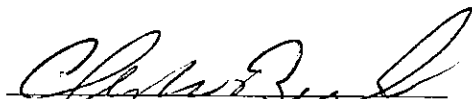
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the parade. Mr. Buck confirmed that the City is giving \$20,000. This year's theme is Home of the Free Because of the Brave and Jerry Baum will be the grand marshal. Mr. Buck confirmed that in the past the Township's donation was used for golf cart rentals and trophies for parade participants. The Board agreed to table to the matter until the June 20<sup>th</sup> meeting.

Motion by Mr. Earman, seconded by Mr. Roberts to adjourn from the regular meeting at 12:45 pm.

Vote: Buck- Yes Earman- Yes Roberts- Yes

  
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Charles Wm. Buck, Chairman

  
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Jamie Miles, Fiscal Officer