



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **April 3, 2018**

The meeting was called to order at 12:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jeff Warren, Fire Chief**
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS

Mr. Earman requested to add a discussion under New Business regarding the Trilogy project.

PUBLIC PARTICIPATION – None

Approval of Trustee Meeting Minutes for 03/20/2018

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on March 20, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180403.01

POLICE DEPARTMENT

Chief Fisher reported that parade plans are underway. There will be a change in command to help facilitate better control with the parade and other July 4th activities. On April 14th the Department will be hosting the 3rd Autism Awareness Day for special needs citizens to strengthen relationships within the community. The Quarterly report will be forthcoming, there was an attempted burglary on Idlewood Court and also a private property ATV crash happened within the Township. The department has posted an opening for a Training Coordinator which is a civilian position previously held by a police officer.

FIRE DEPARTMENT

Chief Warren reported that through March, the Departments runs are up 210 for the year. In addition, he is working with a few other area departments to put a formal memorandum in place to better manage water rescue resources. April 19th is the deadline for all firefighter applications.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that the floor has been poured for the new storage building. The columbarium is scheduled to be delivered tomorrow. Mr. Thomas is awaiting core samples from Franklin County for Timberbrook North subdivision. With all of the recent rain, there have been a few calls from residents about pooling water. Mr. Thomas will follow up on this. The turf equipment is set up and ready for treatments.

FISCAL OFFICE - Nothing to report

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval of the Janco invoice for \$5,875 for design work related to the Pavilion project (Norwich Pavilion). Mrs. Fisher and Mr. Earman will be attending the Hilliard City Council



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **April 3, 2018**

meeting on April 9th to discuss the Pavilion project and discounted pool memberships. The Township newsletter will be forthcoming. Mrs. Fisher reported that the Pavilion project will be funded and managed by Norwich Township. Upon completion of the project Norwich Township will donate the structure to the City of Hilliard. The project is in the beginning stages. Mr. Earman asked Mrs. Fisher to put together a timeline for the project that includes the design build, approval and bidding process. A memorandum of understanding for the pavilion project will be drawn up the Hilliard Law Director and forwarded to Pete Griggs for review. Mrs. Fisher shared with the Board that MORPC may charge an administrative fee up to 1% of the Thoburn Road Grant Project but nothing will be paid until an invoice is received.

Approval Janco LLC Invoice for Pavilion Project

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to pay Janco LLC invoice for the Norwich Pavilion project which includes the conceptual design, building and site plans and meetings. Invoice total is \$5,875.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180403.02

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS

In response to the Board's concerns about the Trilogy project TIF, Hilliard Economic Director, David Meadows proposed a 30% CRA be placed on this project. As proposed, the 30% CRA would require Trilogy to make a payment referred to as a PILOT to Norwich Township over the next 15 years. The 30% value represents Norwich Township's portion of TIF'd tax times two since the payments would be over 15 years instead of 30 years. Mr. Earman asked Mrs. Miles to confirm the figures and follow up with Mr. Meadows. Mr. Meadows will move forward with a written agreement to present to Trilogy. Mr. Buck asked if the City knew why we had not received any payment from the Greenwich Hickory Chase project. Law Director Tracy Bradford was in attendance and confirmed that this was an agreement negotiated by the school board. Ms. Bradford believes the payment is tied to specific criteria and she does not believe that the criteria have been met. Mrs. Miles will forward a copy of the agreement to Ms. Bradford for review.

Motion by Mr. Buck, seconded by Mr. Roberts to adjourn from the regular meeting at 12:20 PM.

Vote: Buck- Yes Earman- Yes Roberts- Yes


Larry Earman, Chairman


Jamie Miles, Fiscal Officer