



NORWICH TOWNSHIP

**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **April 17, 2018**

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The meeting was called to order at 6:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**  
**Timothy Roberts, Vice-Chairman – Absent**  
**Charles Wm. Buck, Trustee – Present**

Also Present - **Jamie Fisher, Township Administrator**  
**Jeff Warren, Fire Chief**  
**Greg Young, Assistant Fire Chief**  
**Robbie Thomas, Cemetery Sexton/Road Superintendent**  
**Jamie Miles, Fiscal Officer**

**AGENDA ADDITIONS**

Mr. Earman requested to add a Norwich Pavilion discussion under New Business.

**PUBLIC PARTICIPATION**

Mr. David Webb, a resident of London, Ohio addressed the Board about the policy on non-resident deed transfers. According to Mr. Webb, there are unused graves originally purchased by his great-grandfather back seventy years ago. These graves are now deeded in Mr. Webb's daughter's name, Jan (Scott) Jones. Mrs. Jones is not planning to use the graves and she would like to transfer the graves to another Cronk family member. None of these individuals are residents of Norwich Township today. Per the Wesley Chapel Cemetery rules, Mr. Thomas explained that the options for the family is to either pay the \$1,300 non-resident transfer fee per grave to deed the names into the Cronk family member's name or Jan Jones can submit a notarized letter of designee for each grave. Mr. Webb thinks this policy makes things messy. He asked the Board to make an exception and just transfer the deeds into the Cronk family member's name. Mr. Earman stated that we are not willing to make an exception. There is a reason the policy was put into place and Mr. Webb has the two options as Mr. Thomas explained. If Mrs. Jones completes the designee form, Mr. Webb asked for clarification on who would own the graves if Mrs. Jones passed away. According to Mr. Thomas, the designee would be owners of the graves. Mr. Webb asked if this could be changed. Mrs. Miles confirmed that if a new designee form were to be completed then it could be changed.

**Approval of Trustee Meeting Minutes for 04/03/2018**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on April 3, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Absent

Motion passed - #180417.01

**POLICE DEPARTMENT**

Chief Fisher reported business as usual. Mr. Buck congratulated the HPD officer who was named Police Officer of the Year by the Hilliard Optimist. In addition, he commended Nathan Jennings who was named Firefighter of the Year. According to Mr. Buck, Firefighter Jennings represented Norwich Township very well.

**FIRE DEPARTMENT** – Nothing to report



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**CEMETERY & ROAD DEPARTMENT**

Mr. Thomas reported that the final structural inspection has been completed on the storage building and the final electrical inspection was completed today. The State Fire Marshal has confirmed that our local inspector can sign off on final occupancy. Chief Warren would prefer we do not inspect ourselves. He will follow up with Fire Marshal Manske to coordinate another local agency to do the inspection. The first turf treatment has been completed at the Cemetery and it went well. There were a couple of things that needed to be calibrated on the equipment.

**FISCAL OFFICE** – Nothing to report

**TOWNSHIP ADMINISTRATION**

Mrs. Fisher reported that the soil report has been received for Thoburn Road. Franklin County is ready to begin the project design. The project is expected to be bid this August, awarded at the end of August, and work to begin in September. The CRA for the Trilogly project is still being reviewed by Township legal counsel, specifically Section 6 where it discusses sole discretion to terminate the agreement.

**TRUSTEE-OLD BUSINESS** - None

**TRUSTEE-NEW BUSINESS**

Mr. Earman reported that there is already a substitute bill for House Bill 171 regarding limiting EMS shifts. The bill was sponsored by a Democrat in a Republican controlled house, however, we need to stay on top off this. Chief Warren confirmed that the bill affects private sector EMS and we need this sector to continue to fill this role within our community. Mr. Earman confirmed that formal action for the Norwich Pavilion needs to take place.

**Approval of Norwich Pavilion in Weaver Park**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval to proceed with the Norwich Pavilion project in Weaver Park for the benefit of the entire community. Previously received estate tax will be used to fund the project.

Vote: Buck-Yes Earman-Yes Roberts-Absent

Motion passed - #180417.02

Motion by Mr. Buck, seconded by Mr. Earman, to adjourn from the regular meeting at 6:25 pm.

Vote: Buck-Yes Earman-Yes Roberts-Absent

Larry Earman, Chairman

Jamie Miles, Fiscal Officer