



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **October 2, 2018**

The meeting was called to order at 12:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Ellen Woodford, Assistant Fiscal Officer

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 09/18/2018

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on September 18, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #181002.01

POLICE DEPARTMENT

Chief Fisher does not yet have the prior month summary ready. Police test will take place in a month and a half to update their hire list. They are budgeted for 60 officers but authorized for 62. Currently, four officers are in the Academy and four officers are completing field training.

FIRE DEPARTMENT - None

CEMETERY & ROAD DEPARTMENT

Mr. Thomas stated that the trees were being taken down on Thoburn Road. A resident at 3550 Schirtzinger Road has asked for the tree in the right of way to be removed since it is dying. The Roads Crew is working to get the trucks ready for snow removal. He reported that the light poles have been power washed and dirt and seed and have been placed around all the curbs at the SSB. Mr. Thomas received the insurance reimbursement check from Allstate for the property damage to the wall at the Cemetery. Mr. Thomas will contact Tom Wooden to construct the new wall.

FISCAL OFFICE - None



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TOWNSHIP ADMINISTRATION

Mrs. Fisher reported that the City of Hilliard will incur the cost to have the Veteran’s Memorial moved to the new American Legion location on Avery Road. Ads for the bidding process for the pavilion will be listed in the October 10 issue of The Daily Reporter. The pre-bid meeting will take place on October 18 at 2:00 PM. Bids will be due on October 31 at 3:00 PM. OHM will attend the pre-bid meeting to answer any questions, which was included in their initial proposal. Mrs. Fisher asked to have OHM come on-site three times to survey the process of construction. The Township will pay per hour for OHM’s time. There is a volunteer with the Historical Society that is going to be refurbishing four light poles that will be placed in Weaver Park. Two are currently at the Cemetery and will be placed during the construction of the pavilion. The volunteer has the other two. The Township will purchase the paint for the light poles. Mrs. Fisher has received only one application for the Cemetery Laborer position. She will have it pushed on Facebook and will also advertise with Monster.com.

12:12 PM - Mr. Buck excused himself for the remainder of the meeting and all action forthcoming.

TRUSTEE-OLD BUSINESS

The Board took the following action related to the land purchase from the Franklin County Agricultural Society, Inc.

Approval to take Formal Action on the Title Commitment as submitted by the Title Company

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval to take formal action on the Title Commitment as submitted by the Title Company

Vote: Buck-Absent Earman- Yes Roberts- Yes

Motion passed - #181002.02

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Roberts, seconded by Mr. Earman to adjourn from the regular meeting at 12:15 PM.

Vote: Buck- Absent Earman- Yes Roberts- Yes

Larry Earman, Chairman

Ellen Woodford, Assistant Fiscal Officer